

## SEPTEMBER 2019 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
<b>2019 EVENTS</b>						
Eastside Partnership	11 October 2019	<b>Launch of Eastside Greenways – strategic</b> Plan to build on Connswater Community Greenway to develop links and networks.  Numbers attending – 50	B & D	No (Charity)	Yes, Tea Coffee and Biscuits	<i>Approved by Delegated Authority</i>  Approve No Charge Tea and Coffee Reception
Department for Communities	24 October 2019	<b>NI Civil Service Recognition Awards –</b> celebrate the achievements of individuals, team and projects.  Numbers attending – 250	C	Charge £300	No Hospitality	<i>Approved by Delegated Authority</i>  Approve Charge £300 No hospitality
Du Dance	1 December 2019	<b>Youth Engagement showcase –</b> young people from Belfast, Dungannon and Ballymoney work together in workshops and a performance of Dance for parents.  Numbers attending – 60	C	No (Charity)	No Hospitality	Approve 1 in 3 No Charge No hospitality
Translink	4 December 2019	<b>Long Service Awards –</b> celebrate of employees who have attained 35 years or more service with awards and dinner reception.  Numbers attending – 90	C	Charge £300	No Hospitality	Approve Charge £300 No hospitality
<b>2020 EVENTS</b>						
Boys Brigade	9 April 2020	<b>Queens Badge Celebration –</b> celebration event to present young people with their Queen’s Badge Award, the highest award within the Boy’s Brigade.  Numbers attending – 450 maximum	C & D	No (Charity)	No hospitality	Approve No Charge No hospitality

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Irish League of Credit Unions	24 April 2020	<b>Irish League of Credit Unions 60<sup>th</sup> Anniversary Conference Reception</b> – welcome reception to celebrate 60 <sup>th</sup> anniversary of organization, linked to conference taking place in ICC.  Numbers attending – 250 – 300	A, B & C	No  <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception  <i>(linked to Visit Belfast and celebrating significant anniversary)</i>	Approve No Charge Wine Reception
BACCN NI	13 May 2020	<b>All Ireland Critical Care Pre-Conference Dinner</b> – Welcome reception and dinner as part of 2 day conference taking place in Assembly Buildings.  Numbers attending – 100	A & B	No  <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception  <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
Accelerate	10 June 2020	<b>Conference Dinner</b> – Welcome reception and dinner as part of 5 day conference taking place in Belfast.  Numbers attending – 150	A & B	No  <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception  <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
The Academy of Pharmaceutical Sciences	2 September 2020	<b>Welcome Reception</b> - Welcome reception as part of 3 day conference taking place in Belfast.  Numbers attending – 250	A & B	No  <i>£300 waived due to links with Visit Belfast</i>	Yes, Wine Reception  <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception
BSPED	12 November 2020	<b>Bioscientifica Conference Dinner</b> – Welcome reception and dinner as part of 3 day conference taking place at the ICC.  Numbers attending – 120	A & B	No (Charity)	Yes, Wine Reception  <i>(linked to Visit Belfast)</i>	Approve No Charge Wine Reception